

**ISC Meeting Minutes**

**DATE: January 10, 2024**

<b>X</b>	<b>Christopher Sylvan</b> <b>COA City Council</b>	<b>X</b>	<b>Mark Leech,</b> <b>COA Dept. of Technology &amp; Innovation</b>	<b>X</b>	<b>Patrick Frias</b> <b>COA Aviation</b>
	<b>Timothy P. Thackaberry,</b> <b>Alius Health</b>	<b>X</b>	<b>Mark Reynolds</b>		<b>Miriam Diemer</b> <b>COA City Clerk's Office</b>
<b>X</b>	<b>Christopher Maestas,</b> <b>IBM</b>				

<b>WHAT</b>	<b>AGENDA</b>
<b>Call to Order</b>	<b>Patrick Frias call to order 1:31pm</b>
<b>Roll Call</b>	
<b>Announcements</b>	
<b>Review and Approve Minutes from Previous ISC Meeting</b>	<p>From July 12, 2023</p> <p><b>Motion to Review: Patrick Frias</b> <b>Second: Christopher Sylvan</b></p> <p><b>Motion to Approve: Mark Leech</b> <b>Second: Christopher Sylvan</b></p> <p><b>Vote:</b></p> <ul style="list-style-type: none"> <li>• <b>Mark Leech – Yes</b></li> <li>• <b>Patrick Frias – Yes</b></li> <li>• <b>Mark Reynolds – Yes</b></li> <li>• <b>Christopher Maestas – Yes</b></li> <li>• <b>Christopher Sylvan – Yes</b></li> </ul>

<b>Public Comment</b>	
<b>ISC Actions</b>	<p style="text-align: center;"><b><i>Review and Vote on Proposed Purchases:</i></b></p> <p><b>Project Title</b></p> <p><b>APD Property Locker System</b></p> <p><b>1. Description</b></p> <p><b>6 - IDS Coil Machine Lockers</b></p> <p><b>1 - 1 year IDS virtual Tracker</b></p> <p><b>6 - 1 year IDS software</b></p> <p><b>6 - ID Installation and training</b></p> <p><b>2. Business Case / Justification</b></p> <p><b>Provide a locker system similar to Amazon lockers to allow APD property to distribute and deploy necessary equipment to APD personnel. APD property will be able to facilitate the distribution of property 24/7 at 6 different APD locations. The software will allow APD property personnel to manage and control APD inventory and assets.</b></p> <p><b>3. Maintenance, Training and Other Associated Costs</b></p> <p><b>N/A</b></p> <p><b>4. Impact to City / Dept Resources</b></p> <p><b>This will allow APD officers to receive property in a efficient manner of all hours of the day. This will also give officers to be available for calls for service without them having to commute to downtown to receive property which takes them away from the field.</b></p> <p><b><i>Total Requisition Amount</i></b></p> <p><b><i>\$ 142,110.00</i></b></p>

	<p><b>Motion to Review: Patrick Frias</b></p> <p><b>Second: Mark leech</b></p> <p><b>Motion to Approve: Patrick Frias</b></p> <p><b>Second: Mark Reynolds</b></p> <p><b>Vote:</b></p> <ul style="list-style-type: none"><li>• <b>Mark Leech – Yes</b></li><li>• <b>Patrick Frias – Yes</b></li><li>• <b>Mark Reynolds – Yes</b></li><li>• <b>Christopher Maestas – Yes</b></li><li>• <b>Christopher Sylvan – Yes</b></li></ul>
<p><b>General Information</b></p>	<p>-City Clerk Presentation, Open Meetings</p>
<p><b>Adjourn</b></p>	<p><b>Motion to Adjourn: Patrick Frias</b></p> <p><b>Second: Mark Reynolds</b></p> <p><b>Vote:</b></p> <ul style="list-style-type: none"><li>• <b>Mark Leech – Yes</b></li><li>• <b>Patrick Frias – Yes</b></li><li>• <b>Mark Reynolds – Yes</b></li><li>• <b>Christopher Maestas – Yes</b></li></ul>

- Christopher Sylvan – Yes

**Meeting Adjourned at 2:05pm**